



# Southwest Tennessee Electric Membership Corporation

1009 E. Main St, P.O. Box 959, Brownsville, TN 38012

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December 23, 2024

Dear Board of Directors:

The meeting of the Board of Directors of Southwest Tennessee Electric Membership Corporation will be held at the office of the Cooperative in Brownsville, on **Friday, December 27, 2024, at 8:00 a.m.**

The following items are on the agenda:

1. Opening Prayer and Pledge of Allegiance
2. Adopt the Agenda
3. After Action Report Discussion
4. 2025 Calendar of Events
5. Discussion with Board of Directors on CEO Progression
6. Consent Agenda
  - a. Minutes of the November 2024 meeting
  - b. Write-Off Report
  - c. Vendor Payment List Preview
  - d. President's Report
7. Current Events
8. Adjourn

Enclosed is a copy of the Minutes, the Audit Report, the President's Report, the Comparative Statement for November, the Write-Off Report for January, and the Current Events.

Sincerely,

A handwritten signature in black ink that reads "J. Kevin Murphy".

J. Kevin Murphy  
President  
Enclosures