



Southwest Tennessee Electric Membership Corporation

A Touchstone Energy® Cooperative 

1009 E. Main St, P.O. Box 959, Brownsville, TN 38012

Phone-731-772-1322 Fax-731-772-1037

March 23, 2021

Dear Board of Directors:

The meeting of the Board of Directors of Southwest Tennessee Electric Membership Corporation will be held at the office of the Cooperative in Brownsville, on **Tuesday, March 30, 2021 at 8:00 a.m.**

The following items are on the agenda:

1. Opening Prayer and Pledge of Allegiance- Kevin Murphy
2. Presentation on Per Diem Travel Policy- Scott Sims
3. Discussion on Ballot Number- Kevin Murphy
4. Consent Agenda
 - a. Minutes of the February 2021 meeting
 - b. Write-Off Report
 - c. Vendor Payment List
 - d. President's Report
5. Current Events
6. Adjourn

Enclosed is a copy of the Minutes, Vendor Payment List, the President's Report, and the Comparative Statement for February, and the Write-Off Report for April.

Sincerely,

A handwritten signature in black ink that reads "J. Kevin Murphy".

J. Kevin Murphy
President

Enclosures