



Southwest Tennessee Electric Membership Corporation

A Touchstone Energy® Cooperative



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February 17, 2021

Dear Board of Directors:

The meeting of the Board of Directors of Southwest Tennessee Electric Membership Corporation will be held at the office of the Cooperative in Brownsville, on **Tuesday, February 23, 2020 at 8:00 a.m.**

The following items are on the agenda:

1. Opening Prayer and Pledge of Allegiance- Kevin Murphy
2. Discussion on Virtual Annual Meeting- Tina Morris
3. Discussion on Travel Meal & Per Diem- Kevin Murphy
4. Consent Agenda
 - a. Minutes of the January 2021 meeting
 - b. Write-Off Report
 - c. Vendor Payment List
 - d. President's Report
5. Current Events
6. Adjourn

Enclosed is a copy of the Minutes, Vendor Payment List, the President's Report, and the Comparative Statement for January, and the Write-Off Report for March.

Sincerely,

A handwritten signature in black ink that reads "J. Kevin Murphy".

J. Kevin Murphy
President

Enclosures