



# SOUTHWEST MEMBERS CARE INC.

## Change for Community Change

[www.stemc.com/smc](http://www.stemc.com/smc)

### **Guidelines for a Southwest Members Care, Inc. Grant**

#### *Information to help you complete your grant application*

1. The Southwest Members Care program is intended to support projects that benefit communities in the Southwest Tennessee Electric Membership Corporation (Southwest TN EMC) service area. This program does not fund (a) to support any candidate for political office or any political office or any political purpose; (b) to finance any operation of Southwest Tennessee Electric Membership Corporation; (c) to support school programs that are normally (or in the opinion of the Southwest Members Care board should be) supported by school budgets.  
The program, however, may fund projects specific to separate organizations from schools (PTOs or youth groups that are open to the public, for example), if the Southwest Members Care board deems that the benefit of the project will be felt community wide.
2. Southwest Members Care grants submitted by individuals will not be funded. Special needs for an individual may be considered if the grant is submitted by a qualifying organization. For example, if an individual's house burned, a community organization (civic club, etc.) could apply for a grant to assist the individual.
3. To ensure the best opportunity at having a grant funded:
  - Complete the applications fully and clearly. Incomplete applications will not be considered.
  - List all other primary funding sources for the project. The Southwest Members Care grants are designed to assist projects as a source of supplemental funding.
  - Include a detailed description of intended use of the funds. **No organization shall receive more than \$10,000.00 annually, based on fiscal year.**
4. Grants are reviewed on a case-by-case basis. Applications may, at the discretion of the Southwest Members Care board, be either fully funded, partially funded, declined, or the organization may be asked to resubmit, providing additional information.

5. Southwest Members Care grants are reviewed by an independent board, made up of non-paid volunteers from Southwest TN EMC service areas. Neither members of the Southwest TN EMC Board of Directors nor employees of Southwest TN EMC may serve on this board.
6. The Southwest Members Care Board of Directors meets regularly based on the number of applications received (no less than quarterly) to consider grant funding. Grant applications must be received at the Southwest TN EMC Corporate Office in Brownsville, TN not later than the last working day of the month prior to the next scheduled Southwest Members Care Board meeting, to be considered.

Current SMC Board Members

- Sonya Castellaw - Brownsville, TN 38012-7513
  - Rosemary Bridges - Munford, TN 38058
  - Beth Regen - Atoka, TN 38004
  - Jim McCalla - Covington, TN 38019
  - Patricia Jones - Henderson, TN 38340
  - Sarah Smith - Jackson, TN 38301
  - William Boyd - Brownsville, TN 38012
  - Richard Downing - Brownsville, TN 38012
  - EC Robertson - Whiteville, TN 38075
  - Laurie McClerkin - Brighton, TN 38011
7. All applicants will be contacted notifying them of the status of their funding within a few days after the board meeting. All grant awards are subject to annual audits that require documentation that funds received by the organization were spent for the approved purpose.